



# HENRY COUNTY SADDLE CLUB

## CONSTITUTION

**ARTICLE I** This organization shall be a voluntary association under the name of the HENRY COUNTY SADDLE CLUB. It is a corporation not for profit, organized under the laws of Indiana.

**ARTICLE II  
OBJECT** *The mission of the Henry County Saddle Club is to promote and educate the members of Henry County Saddle Club in the care, appreciation, ownership and showing of light horses. The Saddle Club will provide opportunity and support to the 4-H Horse & Pony Club and our community through the fostering of relationships of other horse clubs and associations through the care and improvements to the facility and grounds.*

**ARTICLE III  
MEMBERSHIP**

Section 1. Any person who is of good moral character interested in horses or horsemanship is eligible to become a member upon payment of dues and membership approval. Honorary members shall have voting rights.

Section 2. Membership shall consist of ACTIVE members and Honorary members who are required to accept some definite responsibility in connection with club activities including shows, tack sales, ground work days, Christmas Party, trail rides, 4-H and volunteer days to be eligible to use the facility. An ACTIVE member is a member who has attended 2 or more meetings or volunteered at 1 or more club activities.

**ARTICLE IV  
OFFICERS &  
BOARD OF  
DIRECTORS**

The officers of the club shall consist of a president, vice-president, treasurer, and secretary, all of who shall be elected by ballot Annually, as provided for in the by-laws. The office of president, vice-president and treasurer must be bondable and may have a background check before taking office.

There will be a board of directors consisting of regular members, elected by the members of the club, which shall govern the organization. The board of directors will nominate a chairman.

Directors may fill any vacancy until the next annual meeting. They may delegate any executive duties. No member shall be elected as an officer or director until he/she has been a regular or honorary *ACTIVE* member for no less one year.

## **ARTICLE V AMENDMENTS**

The constitution and by-laws of the club shall be amended by 2/3 vote of the members in attendance in good standing, at the annual meeting or any special meeting of the club. Proposed changes must be mailed (electronically or regular) to the membership provided by ten days notice in writing of the intention to amend. The by-laws may be altered or rescinded by two-thirds vote of the members present at any general membership meeting.

## **BY-LAWS**

### **ARTICLE I NAME**

The name of this club shall be HENRY COUNTY SADDLE CLUB.

### **ARTICLE II MEETINGS**

- A. The membership meetings will be held the first Monday of the months of October – May. The September meeting will be held at the annual trail ride event and the December meeting will be held at the annual Christmas Party. Meeting of the Directors shall meet the third Thursday of each month.
- B. The fiscal year of this club shall be from January 1 – December 31.
- C. The membership year of this club shall be November 1 – October 31. Election of Directors and Officers and the handling of all other business shall be held at the November meeting. Members shall have notice by electronic or mail posted at least 7 days before the meeting.
- D. Meeting of the Directors shall be held upon call of the President or Chairman of the Board or upon petition of four or more directors. Members meeting other than the annual meeting may be held upon call of the President or by the Chairman of the Board. Notice of such meetings shall be by mail, post or electronically, to all members at least 7 days in advance except in an emergency to continue operations of the club.

### **ARTICLE III ELECTIONS**

The election of officers shall be held at the annual meeting in November.

- A. Prior to the annual meeting, the President shall appoint three members to act as a nominating committee to nominate a ticket of the names of two directors to serve for the following three years. These directors shall be elected by ballot by the membership.
  - (a) No member of the club shall be nominated for any office without his/her consent and in good standing.
- B. The secretary and directors shall assume their duties immediately following the close of old business of the annual meeting. The president, vice-president and treasurer shall assume their duties after a completed background check if requested by the current board of directors. Upon the change of the Office of Treasurer, the outgoing treasurer shall submit electronically or in person the club records to the club accountant of record. The elected treasurer shall obtain the records from said accountant of record. The Officers shall serve for one year or until their successors are elected and qualified. Directors shall serve a staggered term of three (3) years.
  - (a) Outgoing officers shall deliver to their successors all properties of this organization pertaining to his/her office within fifteen (15) days after the annual meeting or upon their leave from office.

### **ARTICLE IV OFFICERS**

The officers of this club shall be the President, Vice-President, Treasurer, and Secretary, which offices shall be filled at the annual meeting and said officers shall serve for one (1) years or until their successors are qualified.

The Board of Directors shall consist of six members and the past President in good standing. The six members shall serve a term of three (3) years. In the event there are not enough members to run for and fill board positions, the board of directors for HCSC will operate with the number of people willing to serve in the available positions.

### **ARTICLE V DUTIES**

Section 1. (a) The President, or in his/her absence, the Vice-President, shall preside at all meetings of the club and shall appoint all committees. (b) It shall be the duty of the President to sign, with the Treasurer, all contracts of the club.

Section 2. The Vice-President shall perform the duties of the President in his absence or disability. He shall be kept informed by the President of all official activities. The Vice- President will obtain all powers from the president.

Section 3. The Secretary shall keep the minutes of all meetings, revise and keep list of the members, attend to the correspondence and give all official notices.

Section 4. The Treasurer shall keep all records and legal documents of the club. He shall collect dues and monies owed to the club and keep an accurate record at all times and shall report thereon at each regular meeting of the Henry County Saddle Club. The Treasurer and/or person approved by the board of directors will have the authority to sign all checks written for the Henry County Saddle Club.

## **ARTICLE VI DUES**

Section 1. The annual dues of the club shall be \$35.00 for a single dwelling or family membership. Annual facility user fees shall be \$15.00 per person for use of the facility. Only members with paid memberships and user fees shall have authority for use of the facility (4H Youth Horse & Pony Members no charge).

Section 2. The annual dues shall be due on or before the annual November meeting each year. The club secretary will send a notice post or electronically in October of each year. Any member not paying his/her dues as prescribed shall be suspended. Memberships must be paid on or before the Annual November meeting to be eligible for office or voting.

Section 3 Each member 18 and older and or honorary member have a vote based on prescribed payment of membership in Article VI section 2.

## **Article VII**

In the event of discontinuance of the club, any money or property of this club shall automatically become the property of the Henry County 4-H and Pony Club.

Revised and updated October 5, 2015